

# COUNCILLORS' INFORMATION BULLETIN

Wednesday, 8 November 2023

**Bulletin No: IB/1207**

INFORMATION ITEM	Pages
<p><b>1 Delegated Planning Decisions</b></p> <p>Delegated planning decisions for the week beginning 30 October 2023 are attached. Contact for enquiries: Jean McPherson, Group Manager (Development Management) on <a href="mailto:jean.mcperson@crawley.gov.uk">jean.mcperson@crawley.gov.uk</a>.</p>	5 - 6
<p><b>2 Temporary Traffic Regulation Orders</b></p> <p>The following documents are attached in relation to Temporary Traffic Regulation Orders:</p> <ul style="list-style-type: none"> <li>• List of Temporary Traffic Regulation Orders.</li> <li>• Rectory Lane, Ifield (Appendix A).</li> <li>• Copthorne Way A264 (Appendix B).</li> <li>• Broomdashers Road, Three Bridges (Appendix C).</li> <li>• Matthews Drive, Maidenbower (Appendix D).</li> <li>• Billinton Drive, Maidenbower (Appendix E).</li> </ul>	7 - 18
<p><b>3 Cancellation of Road Closure: Gatwick Road, Northgate</b></p> <p>The road closure scheduled to take place at Gatwick Road, Northgate has been cancelled. The original notice is attached.</p>	19 - 20
<p><b>4 Footpath Works</b></p> <p>The following documents are attached in relation to footpath works:</p> <ul style="list-style-type: none"> <li>• List of footpath works.</li> <li>• Whittington Road, Tilgate (Appendix A).</li> <li>• Fisher Close, Southgate (Appendix B).</li> </ul>	21 - 26



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[crawley.gov.uk](http://crawley.gov.uk)  
[democracy.crawley.gov.uk](http://democracy.crawley.gov.uk)

Town Hall  
The Boulevard  
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West Sussex  
RH10 1UZ

5 **Action Taken Under Delegated Authority (Significant Operational Decision): Re-allocation of the Community Grants Budget**

Due to an increased number of applications received to the small grants scheme, on 6 November 2023 the Head of Community Services agreed to re-allocate £10,000 from the Strategic Grants Budget to the Small Grants Budget allocation.

Both the Cabinet Member for Community Engagement and Culture and the Leader have been consulted and are in agreement with the re-allocation.

6 **Review of the Council's Licensing Policy Statement**

Crawley Borough Council is reviewing its policy on how it regulates alcohol, regulated entertainment, and late-night refreshment in the borough of Crawley.

Our existing policy was published in March 2019, and remains in place for five years. As required by the Licensing Act 2003, the Council is reviewing the Statement of Licensing Policy to ensure that it remains current and responsive to change.

The Council as Licensing Authority must prepare a Statement of Licensing Policy under the Licensing Act 2003. This Policy Statement sets out the Council's general approach on how it will determine licensing matters, including applications, and how it will carry out its regulatory functions in relation to the sale of alcohol, provision of regulated entertainment, and late-night refreshment in Crawley.

The Council looks to consider all applications on their own merit but also to ensure that operators are complying with the Licensing Act 2003 and primarily upholding the Licensing Objectives. The Policy has regard to the Section 182 Guidance as part of the Licensing Act 2003, balancing the potential risks associated with licensed premises and licensable activities, whilst supporting well run premises and a prosperous economy. The Licensing Policy Statement looks to provide transparency and consistency in the decision making process and is designed to be accessible to anyone with an interest in licensing.

The Council is now consulting on these changes and would really like to hear your views.

The draft Statement of Licensing Policy (2024-2029) can be viewed at the Council's Consultation web page at [crawley.gov.uk/consultation](https://www.crawley.gov.uk/consultation). This consultation will run until **midnight on Friday 20 December**.

The Council is particularly keen to hear the views of anyone who uses or delivers these popular activities. If you would like to let us know your thoughts you can:

- Complete the questionnaire at [crawley.gov.uk/consultation](https://www.crawley.gov.uk/consultation)
- Email your comments, with the title Licensing Policy Statement Consultation Feedback, to [licensing@crawley.gov.uk](mailto:licensing@crawley.gov.uk)
- Write to the Health, Safety and Licensing Manager, Licensing

Policy Statement Consultation, Town Hall, The Boulevard, Crawley  
RH10 1UZ.

If you are submitting comments to us via email or in writing, please include the title "Licensing Policy Feedback" and ensure that you include your full name, contact address and telephone number with your comments. We are unlikely to consider anonymous responses or comments submitted after the closing date. **Please note that your details will be included within any reports and/or other documentation unless you specify otherwise.**

### **What happens next?**

After the consultation closes, the Council as Licensing Authority will consider your responses, any other relevant information and decide on whether to make any changes to the proposed draft Licensing Policy Statement. It will be reviewed at the Licensing Committee and ultimately considered by Full Council for adoption. The new Statement of Licensing Policy will be published early in 2024.

### **Your privacy**

For information on how we may use your details and the information you submit to us please read the privacy statement on our website at [crawley.gov.uk/privacy](https://crawley.gov.uk/privacy)

## **7 Council Tax 2024/25 Prize Draw**

Crawley Borough Council is launching a prize draw to promote electronic billing.

One lucky household will win their 2024/25 Council Tax (up to the equivalent of band D) by signing up to electronic billing on [myCrawley](#).

Receiving bills via email is faster and saves the council printing and postage costs. It also reduces the use of paper and envelopes and helps support the council's green agenda.

By going paperless, residents can manage their accounts and receive bills online, saving them time and the council money.

They can register for electronic billing for several council services, including Council Tax, Business Rates, allotments, GREENbin, Leasehold Services, Premises Licences, Taxi Licences and Lifeline. More services will be added in the future.

The prize draw is open to any person aged 18 and over who is liable to pay Council Tax to Crawley Borough Council and has signed up to paperless billing by midnight on Sunday 26 May 2024.

The prize draw will be overseen by the Head of Corporate Finance and Council Tax Manager and take place on Monday 27 May 2024 at 11am.

[Full terms and conditions of the prize draw will be available online.](#)

Press releases are available at [www.crawley.gov.uk/news](http://www.crawley.gov.uk/news).